

MINUTES

REGULAR MEETING OF THE BOARD OF DIRECTORS OF THE
NORTH YUBA WATER DISTRICT

Held at the District Office
8691 LaPorte Road, Brownsville

Thursday, January 25, 2018

A. ROLL CALL

President Donald Forguson called the meeting to order at 5:00 PM at the District Office in Brownsville, CA. The recording secretary called the roll.

	<i>PRESENT</i>	<i>ABSENT</i>	<i>VISITORS</i>
<i>DIRECTORS</i>	President Donald Forguson Vice President Eric Hansard		5 Visitors Including: Donna Corson
	Director Doug Neilson		
	Director Terry Brown		
	Director Gary Hawthorne		
<i>GENERAL MANAGER</i>	Jeff Maupin		

B. PLEDGE OF ALLEGIANCE: The Pledge of Allegiance was led by President Forguson.

ACTION ITEMS

C. CONSENT ITEMS:

1. Approval of **Minutes for Special Board Meeting of November 30, 2017**

2. Approval of **Payroll for the Month of November 2017 - \$28,442.12**
3. Approval of **Payroll for the Month of December 2017 - \$28,502.73**
4. Approval of **Bills for the Month of November 2017 - \$150,396.54**
5. Approval of **Bills for the Month of December 2017 - \$259,712.93**

Director Hawthorne made a motion that the board approve Consent Items 1, 2, 3. Vice President Hansard seconded the motion. The motion passed with a unanimous vote.

Director Hawthorne made a motion that the board approve Consent Items 4 and 5. Director Brown seconded the motion. The motion passed with a unanimous vote.

D. FINANCIAL MANAGER'S REPORT

Financial Manager, Heidi Naether, reviewed Cash on Hand and Income Statements for the period ending **December 31, 2017**.

As of December 31, 2017, total cash in all accounts including reserves was \$4,812,698.46. Total income to date was \$3,137,568.03. Total expenses were \$870,946.30 leaving a net profit of \$2,266,621.73.

A question was made regarding how many bottles were purchased for specific amount of monies. General Manager Maupin stated that he would have to research the specifics. The bottles are consumables.

Director Neilson made a motion that the board approve the Financial Manager's report as presented. Vice President Hansard seconded the motion. The motion passed with a unanimous vote.

E. COMMUNICATIONS, RADIO UPRADES

General Manager Maupin discussed the need for an improved radio system to ensure workers can communicate at all work sites. Sutter Buttes Communications, Inc. was contacted to key areas, such as SF 14 to the Districts' termination point on the Forbestown ditch for connectivity.

General Manager Maupin informed the Board that there was an existing VHF frequency available for purchase that was currently installed on Oregon Peak for \$2,000.00. It was determined that VHF would provide a better band width than the current UHF frequency and that the District could update the existing repeater and phone line on Oregon Peak facilities. The proposal from Sutter Buttes Communications, Inc. that also included radios was \$23,272.70 to accomplish the total change out of communication equipment.

Tabled till next month.

F. CULVERT CROSSING REPLACEMENT, MARYSVILLE, RD

General Manager Maupin informed the Board that on Marysville Road approximately 650 feet west of Indiana Ranch Rd the irrigation pipe crossing Marysville Road has started to collapse and needed replacement. Manager Maupin stated that the replacement needed to be done quickly for traffic safety and the ability of the District to deliver water to its irrigation customers on ditch 03. Manager Maupin stated he had contacted Sherwood Contracting to provide a proposal for replacement of the crossing for their consideration.

The Board discussed the need for a quick response and the ability of the contractor to work between rain events. After discussion the Board voted to proceed with the proposal from Sherwood Contracting.

Vice President Hansard made a motion that the board accept the bid. Director Neilson seconded the motion. The motion passed with a unanimous vote.

Public Input:

Maggie Campbell of the Laborers Union acknowledged that situation was an emergency but maybe in the future the constituents and taxpayers deserve a competitive quote. She asked if she could help provide a qualified bidders list that the District could use in the future. General Manager Maupin agreed it would be helpful.

Donna Corson asked where on Marysville Road the work being done. President Forguson responded just above the Fire Station heading towards Dobbins.

DISCUSSION/REPORTS

G. POLICY WORKSHOP DATES:

General Manager Maupin introduced the subject matter of setting dates to begin workshops for the review of District policy it was determined that Fridays typically worked better for most. Director Brown asked why the policies are not handled in committee. Manager Maupin answered that the Board had adopted a resolution to work on policy in a workshop that the public could attend and have input. Once a policy was completed it would be brought back to a regular Board meeting for finale public input and adoption

The policies the Board will begin work on, will be:

1. Personnel
2. Irrigation
3. Domestic
4. Equipment

General Manager Maupin will distribute the information and schedule the first workshop.

Public Input:

Maggie Campbell of the Laborers Union respectfully reminded the Board as they go through the personnel policies that any of them that deal with personnel working, wages and working conditions that are not addressed in the MOU are subject to good faith of private negotiations with the Union prior to implementation.

H. GENERAL MANAGERS REPORT:

1. Operations Memorandum Provided by General Manager Maupin.
2. Update on Forbestown Ditch Engineering

General Manager Maupin reported that the work from NorthStar Engineering was on schedule and he had received a consulting recommendation from YCWA for the MHI survey that the grant was for. Manager Maupin pointed out that if the District did not qualify as SDAC from the MHI survey then the District would need to show that its customers are paying 1.5% of their income towards their water bill to be eligible for partial grant funding and if they did not meet the 1.5% then the District would not qualify for grant funding moving forward.

It was discussed that if the District qualified as a Severely Disadvantage Community it could then receive 100% funding from Prop 1 funds from the SWRCB which top out at \$5 Million and that the District would also need to be successful in obtaining Federal funds which top out at \$3 million to meet the construction cost for the Forbestown Ditch. It was also asked if there was opportunity for help from YCWA for any outstanding funding needs not met by the grants being currently pursued.

3. JPIA "President's Special Recognition Award" Provided by General Manager Maupin.
4. LAFCO-NYWD/BVID Boundary Change

General Manager Maupin informed the Board that he will be having a meeting with LAFCO and BVID to discuss de-annexation of properties that are currently served by BVID. Manager Maupin also thought the conversation will extend to clearing up boundary conflicts.

Public Input:

Donna Corson from Dobbins asked what the 1.5 % stood for. General Manager Maupin reiterated the information from item H Number 2.

The Board discussed the water treatment plant proposal from Chico. General Manager Maupin stated that Chico Electric has been to the plant, photographed all the issues that we demonstrated to them and those they found in their review. He is currently waiting on the proposal. Vice President Hansard stated that he would like to see another company make a proposal so there is something to compare to.

Public Input:

Maggie Campbell of the Labors Union wanted to remind the Board that she has list of contractors.

I. DIRECTORS INPUT:

President Forguson read the rules for Director input.

President Forguson asked if there was any information on the tractors and vehicles. General Manager Maupin said that Holt could have the excavator by March but could not get the backhoe until July. After correspondence they agreed to March for both. Regarding the four ½ ton trucks they also should be here in March. The 2500, the one ton and dump truck do not have a vin number yet. President Forguson also stated he would like to see the District logo on the new equipment.

J. PUBLIC INPUT:

Vice President Hansard read the rules for public input. No members of the public commented.

THE BOARD ENTERED CLOSED SESSION TO DISCUSS ITEM K AND ITEM L AT 6:16 PM

BACK IN SESSION AT 8:02 PM

K. CLOSED SESSION: CONFERENCE WITH LABOR NEGOTIATOR (G.C.54954.5 and 54957.6)

District Negotiator: Jeff Maupin

Employee Organization: Union

Name of Organization: Laborer's Local 185

The Board directed Manager Maupin to continue discussion with the Union.

L. CLOSED SESSION: PUBLIC EMPLOYEE PERFORMANCE EVALUATION (GOV. CODE 54957)

General Managers new agreement was signed.

M. ADJOURNMENT

There being no further business to discuss, Vice President Hansard made a motion that the board adjourn. Director Neilson seconded the motion. The motion passed with a unanimous vote.

The meeting was adjourned at 8:03 p.m.

Respectfully Submitted,

A handwritten signature in cursive script, reading "Catherine L. Fonseca", written over a horizontal line.

Catherine L. Fonseca, Recording Secretary