

## MINUTES

### REGULAR MEETING OF THE BOARD OF DIRECTORS OF THE NORTH YUBA WATER DISTRICT

Held at the District Office

8691 LaPorte Road, Brownsville

Thursday, June 28, 2018

---

#### **A. ROLL CALL**

President Donald Forguson called the meeting to order at 5:02 PM at the District Office in Brownsville, CA. The recording secretary called the roll.

	<i>PRESENT</i>	<i>ABSENT</i>	<i>VISITORS</i>
<i>DIRECTORS</i>	President Donald Forguson		Visitors Including:
	Vice President Eric Hansard		Donna Corson, Buck Weckman, Jeannette Cavaliere, Kristian McKillop, Charles Sharp, Kwaneaa Vinje
	Director Doug Neilson		
	Director Terry Brown		
	Director Gary Hawthorne		
<i>GENERAL MANAGER</i>	Jeff Maupin		

**B. PLEDGE OF ALLEGIANCE:** The Pledge of Allegiance was led by Director Brown.

---

#### **ACTION ITEMS**

---

**C. CONSENT ITEMS:**

1. Approval of **Minutes for regular Board Meeting of May 2018.**
2. Approval of **Payroll for the Month of May 2018 - \$29,412.20**
3. Approval of **Bills for the Month of May 2018 - \$116,918.67**

**President Forguson made a motion that the Board move Item E. NorthStar, Kristin McKillop, Grant presentation USBR WaterSMART to C.1 to comply with time constrictions. Director Neilson seconded the motion. The motion passed with a unanimous vote.**

Kristin McKillop of NorthStar presentation to the Board began with an update on the past grant application, CalOES. Kristin commended the Board on their effort of seeking grant funding. The presentation also included an update on the compiling of a map that will include multiple data sets from a variety of sources which is being put in a standardized format. A mini capital improvement plan technical data and budget information will be able to be used in future grant opportunities due to the work that has been completed. Kristin presented the Board with an immediate grant opportunity, the USBR WaterSMART grant which is designated to small scale water efficiency projects. The grant is up to \$75,000 and has a required 50% match. The intention would be to apply for the maximum grant which is \$150,000 for the project of piping portions of the Dobbins 03. Closing for the grant will be July 31, 2018. Kristin made the request to the Board to approve a resolution to support applying for the grant and authorize the required match of \$75,000 in either cash, in-kind, or combo of both and designating the General Manager as the fiduciary agent to apply for the grant. Cost will not exceed \$9,150.00 for grant process.

**Public Input:** Members of the Public made comments on the having an oversight on grant money.

**Director Hawthorn made a motion that the Board approve the Resolution, Director Brown seconded the motion. The motion passed with a unanimous vote.**

**President Forguson called a brief recess at 5:25PM. The meeting was called back to order at 5:30PM.**

**Director Hawthorne made a motion that the Board approve Consent Items 1, 2, 3, Vice President Hansard seconded the motion. The motion passed with a unanimous vote.**

**D. FINANCIAL MANAGER'S REPORT**

Financial Manager, Heidi Naether, reviewed Cash on Hand and Income Statements for the period ending **May 31<sup>th</sup>, 2018.**

As of May 31, 2018, total cash in all accounts including reserves was \$4,509,734.42.

Total income to date was \$3,640,303.67. Total expenses were \$1,415,616.95 leaving a net profit of \$2,224,686.72.

**Public Input:** A member of the public commended the Board for being under budget.

Director Nielson made a motion that the Board approve the Financial Manager's report as presented. Director Brown seconded the motion. The motion passed with a unanimous vote.

E. NORTHSTAR: Kristin McKillop, Grant presentation USBR WaterSMART. **Moved to Section C.1**

**Public Input:**

F. **BUDGET 2018/19**

The Budget for 2018/19 was presented to the Board. After review Vice President Hansard made a motion that the Board accept the Budget for 2018/19 as presented. Director Hawthorn seconded the motion. The motion passed with a unanimous vote.

G. **RESOLUTION # 18-727: Vehicle Replacement Policy**

The Vehicle Replacement Policy was reformed by Director Nielson and reviewed by the Board. The policy was accepted as presented. Director Hawthorn made a motion that the Board approve the Resolution #18-727: Vehicle Replacement Policy as presented. Director Brown seconded the motion. The motion passed with a unanimous vote.

## **DISCUSSION/REPORTS**

---

H. **GENERAL MANAGERS REPORT:**

1. Operations Memorandum Provided by General Manager Maupin.
2. NYH Bridge
3. Property Owner Request Water

General Manager Maupin reported to the Board that the NYH Bridge is down. The District has been working with the County to have a secondary escape route in the case of a fire. The County has installed a bridge over Dry Creek and lock provided by the fire department has been installed on the gate. Reflectors and signs are in place to aide in visibility in case of a fire. The district has volunteered to unlock the gates and facilitate traffic in case of an emergency.

General Manager Maupin reported that a new owner of a subdivided property has inquired if an irrigation service for water could be relocated to the newly created parcel. The original owner was declined in 2006 to relocate his service to the new parcel. The policy states that the water stays with the original parcel. Another complication with this property is the service must be contiguous to the ditch. It was pointed out that the existing private water pipe to the existing service travels through another person's property with no easement we know of. The Board reviewed the maps provided. After discussion it was determined to adhere to policy.

**I. DIRECTORS INPUT:**

President Forguson read the rules for Director input.

Director Brown inquired about future dates for workshops. Dr. Nielson reported that the Domestic policy was not included in this meeting due to timing. He is also reformulating the Irrigation policy to adhere to the format changes made in the Domestic policy. General Manager Maupin will email the Board for dates for the next workshop. Dr. Nielson reported that an email he received had a virus attachment. Be cautious of emails received.

**J. PUBLIC INPUT:**

President Forguson read the rules for public input.

A member of the public made comments about the irrigation policy and requested that the Recording Secretary include the names of the visitors in the minutes. Also commented on were the recent letters printed in the local paper and the reflection on the current Board's reputation which is much improved from the past. Also expressed were the concerns regarding the lack of irrigation water and a letter was presented to the Board to that respect. A member of the Public presented to the Board a copy of the permit 1270 Dobbins Oregon House on Dry Creek for water for irrigation and fire protection purposes. Also provided was the site address of EWRIMS for review, requested review of Order Code 1253 and the Code of Regulations of the California Board from 659 to 672. The Board was reminded of a letter that was going to be sent out by the Board to all irrigation customers regarding the reasons that there is no irrigation water and a copy of the plans of the Dobbins Oregon House Canal. A member of the public commended the Board and office staff for non-biased service and professionalism.

**K. CLOSED SESSION: - CONFERENCE WITH DISTRICT LABOR NEGOTIATOR (54954.5 AND 54957.6)**

1. District Negotiator: Jeff Maupin
2. Employee Organization: Union
3. Name of Organization: Laborer's Local 185

**THE BOARD ENTERED INTO CLOSED SESSION TO DISCUSS ITEM K AT 6:34PM.**

**BACK IN SESSION AT 7:54PM**

The Board instructed the General Manager to contact the districts legal counsel and to schedule a special meeting to discuss the Laborer's Union Local 185 MOU.

**J. ADJOURNMENT**

**There being no further business to discuss, Vice President Hansard made a motion that the Board adjourn. Director Hawthorne seconded the motion. The motion passed with a unanimous vote.**

The meeting was adjourned at 7:54 p.m.

Respectfully Submitted,



---

Catherine L. Fonseca, Recording Secretary