

**MINUTES**

**REGULAR MEETING OF THE BOARD OF DIRECTORS OF THE  
NORTH YUBA WATER DISTRICT**

**Held at the District Office  
8691 LaPorte Road, Brownsville**

Thursday, March 28, 2019

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**A. ROLL CALL**

President Eric Hansard called the meeting to order at 5:00 PM at the District Office in Brownsville, CA. The Recording Secretary called the roll.

	<i>PRESENT</i>	<i>ABSENT</i>	<i>VISITORS</i>
<i>PRESIDENT</i>	Eric Hansard		Donna Corson
<i>VICE PRESIDENT</i>	Terry Brown		
<i>DIRECTORS</i>	Doug Neilson		
	Gary Hawthorne		
	Gretchen Flohr		
<i>GENERAL MANAGER</i>	Jeff Maupin		
<i>ATTORNEY</i>	Kerry Fuller		

**B. PLEDGE OF ALLEGIANCE:** The Pledge of Allegiance was led by President Hansard.

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**ACTION ITEMS**

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**C. PUBLIC INPUT:**

**President Hansard read the rules for public comment.**

Members of the Public addressed the Board:

1. A member of the public discussed the request that was made for the report regarding Orleva Creek. Also discussed was providing South Feather with the plans for review.

2. A member of the public thanked the Board for including the letters into the minutes. Also discussed was the General Managers pay increase and work load.

**D. CONSENT ITEMS:**

1. Approval of **Minutes for Special Board Meeting of January 31, 2019**
2. Approval of **Payroll for the Month of February 2019 - \$29,692.47**
3. Approval of **Bills for the Month of February 2019 - \$87,912.18**

Director Flohr requested information regarding check 22665. President Hansard discussed the need for those items to be brought to the office staff prior to the meeting for clarification for discussion. Director Flohr stated that two separate emails were sent with no response. Director Flohr stated that the discussions needed to be public for transparency. Director Flohr also commented on the minutes and the need to avoid nonspecific terms. Also requested by Director Flohr was more information on check number 22665 to Smart Marketing. Whether there was a service agreement and was there a bid. President Hansard responded that it was a public outreach which the General Manager was given board direction to proceed with using funds that were approved. Director Flohr inquired if it went to bid and if there was a master service agreement. It was explained that Smart Marketing is a consultant.

Also discussed by Director Flohr according to the California Record Act full disclosure of employee names is required. The payroll only shows initials and net payroll. Director Flohr stated that she was not in a frame of mind to approve payroll right now.

**Public Comment:**

1. A member of the public discussed the visitor list and a past meeting regarding the water permits, public doctrine and the use of water and the importance reviewing the CDEK reports.
2. Representor of the Laborer's Union representing the employees of the District responding to a Board comment. The California State Transparency Law requires classification, based wages and benefit packages, not employee names. The Union will work with the Board to ensure all full names and initials get removed should they go in that direction.

**Vice President Brown made a motion that the Board approve Consent Items 1, 2, and 3. Director Hawthorne seconded. Director Flohr abstained. The motion passed with a majority vote.**

**E. FINANCIAL MANAGER'S REPORT:**

1. Review of Cash on Hand and Income Statements for the period ending February 28, 2019:

Financial Manager, Heidi Naether, reviewed Cash on Hand and Income Statements for the period ending February 28, 2019.

As of February 28, 2019, total cash in all accounts including reserves was \$4,873,285.69.

Total income to date was \$2,513,516.38. Total expenses were \$1,098,510.02 leaving a profit of \$1,415,006.36.

Director Flohr asked questions regarding the report titled Profit and Loss Budget Performance report. President Hansard stated that questions should be directed to the staff prior to the meeting. Director Flohr stated that on record she will send a detailed email requesting the information from the staff. To meet the judiciary responsibility's the categories need to be less vague and more transparent. Vice President Brown discussed the process of coming into the office and requesting the information prior to the meeting.

**Public Input:**

Representor of the Labor's Union representing the employees of the district, reminded the Board of a resolution passed prior to Director Flohr taking seat on the Board that states the employees of the District work at the direction of the General Manager not at the direction of the Board members.

**Vice President Brown made a motion that the Board approve the Financial Manager's report as presented. Director Hawthorne seconded the motion. Director Flohr voted nay. The motion passed with a Majority vote.**

**REQUEST TO ADD EMERGENCY ITEM TO ADGENDA:**

**Director Hawthorne made a motion to add the emergency item to the agenda. Vice President Brown seconded the motion. The motion passed with a unanimous vote.**

**Public Input:** The question was asked what County the customer resided.

**RESOLUTION NO. 19-731** – A resolution of the North Yuba Water District Board of Directors authorizing an out-of-boundary service agreement between the North Yuba water District and the property owner at 5823 Forbestown Rd, Forbestown, Ca., and authorizing the General Manager to submit an out of boundary service application to the Yuba County Local Agency for information commission.

**Public Input:** A member of the public asked about cost to the proposed customer. The General Manager responded that the customer will be charged per policy.

**Director Hawthorne made a motion to accept Resolution No. 19-731. Director Neilson seconded. The motion passed with a unanimous vote.**

## DISCUSSION/REPORTS

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**F. GENERAL MANAGERS REPORT:**

Operations Memorandum Provided by General Manager Maupin.

General Manager Maupin had no additional comments at this time.

**Director Hawthorne made a motion to accept the General Mangers Report. Director Neilson seconded the motion. The motion passed with a unanimous vote.**

**Public Input:** None

**G. DIRECTORS INPUT:**

President Hansard read the rules for Director input.

Director Flohr discussed the 2019 Application for water and the language in the letter that is not part of the current irrigation policy.

Director Flohr requested that the Letter be put on the next agenda for discussion and review. After discussion Director Hawthorne suggested that the application be rewritten to reflect the current policy language. There was a consensus by the Board to add the letter for discussion on the next board meeting agenda.

**Public Input:** A member of the public also expressed concern regarding the application.

Director Flohr asked the Board to consider a policy establishing and creating resolutions. There was not a consensus to move forward by the Board.

Director Flohr asked the Board to consider adding the agenda policy to the next Board meeting for discussion and review, specifically allowing the public to add an item to the agenda. There was not a consensus to move forward by the Board.

Director Flohr discussed the need for a finance committee and her willingness to serve on such a committee. There was not a consensus to move forward by the Board.

Director Neilson asked the Board to consider a time frame of 3 minutes for Board members during discussion time. There was a consensus to move forward and add the item to the April agenda for discussion.

**Public Input.** Members of the public:

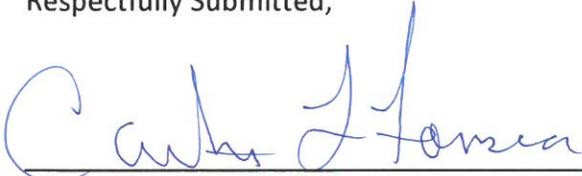
1. Expressed concerns regarding time restraints and hostility toward board members.
2. A member of the public served the District with papers during public comment.
3. Thanked the Board for the work that has been accomplished.
4. Expressed thanks to Director Flohr for representation.
5. Concerns about rudeness and respect.
6. Spoke regarding stopping the Forbestown Ditch pipeline.
7. Director Hawthorn also expressed concerns regarding questions being asked during the meeting that needed more input from staff prior to meetings and grand standing.

H. ADJOURNMENT

There being no further business to discuss, Director Hawthorne made a motion that the Board adjourn. Vice President Brown seconded the motion. The motion passed with a unanimous vote.

The meeting was adjourned at 5:49 p.m.

Respectfully Submitted,



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Catherine L. Fonseca, Recording Secretary