

MINUTES

REGULAR MEETING OF THE BOARD OF DIRECTORS OF THE
NORTH YUBA WATER DISTRICT

Held at the District Office

8691 LaPorte Road, Brownsville

Thursday, April 27, 2017

A. ROLL CALL

President Donald Forguson called the meeting to order at 5:07 PM at the District Office in Brownsville, CA. The recording secretary called the roll. The Pledge of Allegiance was led by Director Brown.

	<i>PRESENT</i>	<i>ABSENT</i>	<i>VISITORS</i>
<i>DIRECTORS</i>	President Donald Forguson Vice President Eric Hansard Director Doug Neilson Director Terry Brown		7 Visitors Donna Corson Lorrie Callahan
<i>GENERAL MANAGER</i>	Director Gary Hawthorne Jeff Maupin		

ACTION ITEMS

B. CONSENT ITEMS:

1. Approval of **Minutes for Regular Board Meeting of March 23, 2017**
2. Approval of **Minutes for Special Board Meeting of March 31, 2017**
3. Approval of **Payroll for the Month of March 2017- \$ 47,642.92**
4. Approval of **Bills for the Month of March 2017- \$ 198,577.33**

Director Hawthorne made a motion that the board approve Consent Items 1-4. Vice President Hansard seconded the motion. President Forguson, Vice President Hansard, Director Hawthorne and Director Brown voted in favor. Director Neilson abstained due to his absence from the previous board meeting. The motion passed with a majority vote.

5. Approval of Warrant #52-29207, fund #650, payable to North Yuba Water District, in the amount of \$36,410.00 for services and supplies. Warrant #52-29208 fund #637, payable to North Yuba Water District, in the amount of \$100,000.00 For bills and payroll.

Director Hawthorne made a motion that the board approve Consent Item 5. Director Neilson seconded the motion. The motion passed with a unanimous vote.

C. FINANCIAL MANAGER'S REPORT

Financial Manager, Heidi Naether, reviewed Cash on Hand and Income Statements for the period ending **March 31, 2017**.

She reported as of March 31, 2017, total cash in all accounts including reserves was \$2,568,180.09.

Total income to date was \$1,346,343.73. Total expenses were \$1,423,774.89 leaving a net loss of \$77,431.16.

Director Neilson made a motion that the board approve the financial manager's report as presented. Vice President Hansard seconded the motion. The motion passed with a unanimous vote.

D. ANNUAL AUDIT REPORT for 2015/2016:

John Blomberg, of Blomberg & Griffin, will present the Financial Statements and Independent Auditor's Report for 2015/2016 .

***Auditor arrived after the first item of the General Manager's report, and proceeded with his presentation.**

Auditor John Blomberg stated that the Audit of the North Yuba Water District was good with no problems. The Audit report covers the year ending June 30, 2016. He said the District's financial records were in good order and praised Ms. Naether, financial manager, for her good work. He then summarized the audit of financial statements for the Board. While it is not good for the District to operate at a deficit, hopefully recent rains will contribute to more revenue. The District has complied with county requirements without exception. There were no deficiencies identified in internal control over financial reporting. The results of the auditor's tests disclosed no instances of noncompliance with Government Auditing Standards.

President Forguson asked if the financial status of the District was improving. Mr. Blomberg said that the District had not only significantly improved, but that its status was much better when compared to other districts. He said the District was also handling the software properly. Director Hawthorne praised Ms. Naether's work and also wanted to know what the "Construction in Progress" referred to on page 7. Mr. Maupin said he would go over it with the director. Mr. Blomberg said when the Audit is approved, it will be filed with the county auditor/controller, as well as the state controller's office. It is due June 30, 2017.

Director Brown asked about the "buy in" referred to on page 19, South Feather Power Project, item B. Mr. Maupin said the original contract reserves the right to buy into powerhouses we don't own. Mr. Blomberg has been handling the District's audit for 5 or 6 years.

Vice President Hansard made a motion that the board approve the Annual Audit Report for 2015/2016, as presented. Director Hawthorne seconded the motion. The motion passed with a unanimous vote.

E. OES EMERGENCY FUNDING ASSISTANCE FOR FORBESTOWN DITCH REPAIRS:

The Board will consider adopting Resolution No. 17-725, Designation of Applicant's Agent Resolution for Non-State Agencies, and authorizing the General Manager to sign the Project Assurances for Federal Assistance.

Mr. Maupin requested the resolution to authorize submission of the paperwork to the Office of Emergency Services for reimbursement of costs for repairs to the Forbestown Ditch.

Director Brown made a motion that the board adopt RESOLUTION #17-725: Designation of Applicant's Agent Resolution for Non-State Agencies, as presented. Vice President Hansard seconded the motion. The motion passed with a unanimous vote.

DISCUSSION/REPORTS

F. GENERAL MANAGERS REPORT

1. New York House Bridge update – Yuba County has put the replacement of the existing bridge out to bid. MHM Engineering in Marysville is preparing the plans and specifications to enable the District to seek competitive bids for the temporary abandonment and reconstruction of facilities. He would like to get bids from at least three different contractors who handle this type of work for the board to choose from. Director Brown wanted to know why he would not post the bid publicly. Mr. Maupin said requesting bids directly from established contractors capable of this specific project will have better results. He will contact the County to obtain their schedule for start date and notify the board, but stated they have indicated it will be this summer.

***Auditor's report was given at this time, then the General Manager continued.**

2. Prop 1 Technical assistance – Mr. Maupin provided an email showing the progress of grant status.

3. Operations Memorandum – Mr. Maupin provided the memorandum. He noted that on the Dobbins/Oregon House Canal, Item 1, there was an issue with a few customers tampering with district property. The District's policy states that when unauthorized adjustments or tampering occur, the District shall terminate service with the offender and inform the board of the action taken.

G. DIRECTORS INPUT:

President Ferguson read the Rules for Directors Input. Director Hawthorne is preparing historic timeline of district and would like corrections and feedback.

H. PUBLIC INPUT:

President Ferguson read the rules for public input. A member of the public received a letter from the District with no clear instructions and was not sure what to do. Another member of the public also received the form and thought it was unclear. She suggested the form should be reviewed and simplified and that a due date be included.

Director Hawthorne confirmed that the form being discussed was the Irrigation Customer Application form.

O. ADJOURNMENT

There being no further business to discuss, **Director Hawthorne made a motion that the board adjourn. Director Brown seconded the motion. The motion passed with a unanimous vote.**

The meeting was adjourned at 5:43 p.m.

Respectfully Submitted,



Tina M. Parker, Recording Secretary