

MINUTES

REGULAR MEETING OF THE BOARD OF DIRECTORS OF THE  
NORTH YUBA WATER DISTRICT

Held at the District Office

8691 LaPorte Road, Brownsville

Thursday, June 22, 2017

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**A. ROLL CALL**

President Donald Ferguson called the meeting to order at 5:00 PM at the District Office in Brownsville, CA. The recording secretary called the roll. The Pledge of Allegiance was led by Director Brown. A moment of silence was held for Sandra Grabowski.

	<i>PRESENT</i>	<i>ABSENT</i>	<i>VISITORS</i>
<i>DIRECTORS</i>	President Donald Ferguson Vice President Eric Hansard  Director Doug Neilson  Director Terry Brown  Director Gary Hawthorne		6 Visitors Including:  Maggie Campbell  Nancy Casey  Marty Freitas
<i>GENERAL MANAGER</i>	Jeff Maupin		

**ACTION ITEMS**

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**B. CONSENT ITEMS:**

1. Approval of **Minutes for Regular Board Meeting of May 25, 2017**
2. Approval of **Minutes for Special Board Meeting of June 9, 2017**
3. Approval of **Payroll for the Month of May 2017 - \$ 31,789.39**
4. Approval of **Bills for the Month of May 2017 - \$ 89,119.80**

Corrections to the Minutes for Regular Board Meeting of May 25, 2017, were discussed.

**Director Hawthorne made a motion that the board approve Consent Items 1-2 with the necessary changes. Vice President Hansard seconded the motion. The motion passed with a unanimous vote.**

**Director Hawthorne made a motion that the board approve Consent Items 3-4. Director Neilson seconded the motion. The motion passed with a unanimous vote.**

### **C. FINANCIAL MANAGER'S REPORT**

Financial Manager, Heidi Naether, reviewed Cash on Hand and Income Statements for the period ending **May 31, 2017**.

She reported As of May 31, 2017, total cash in all accounts including reserves was \$2,586,259.45.

Total income to date was \$1,560,783.13. Total expenses were \$1,597,771.95. This leaves a net loss of: -\$36,988.82

Director Brown asked about the expenses for the prisoner work crew. Mr. Maupin said the crew costs \$7,050.00 for 30 days, of which 16 days have been completed. The district also rents a wood chipper and a porta-potty.

President Ferguson asked about the refund for the emergency repairs on the Forbestown Ditch. Mr. Maupin said all the information requested had been provided and they appear to be interested in granting funding for the repairs.

Director Hawthorne asked Ms. Naether about irrigation taxes – last year they paid late and this year they paid early so it shows twice in one year.

**Vice President Hansard made a motion that the board approve the financial manager's report as presented. Director Brown seconded the motion. The motion passed with a unanimous vote.**

Discussion: A member of the public wanted to know how the cost of the prisoner crew differed from spraying Roundup. Mr. Maupin said they will still spray Roundup after clearing is complete.

### **D. BUDGET AMENDMENT:**

Consider amending the budget to include a line item for the General Manager to participate in Conferences and meetings throughout the state for District business.

The Board discussed sending Manager Maupin to ACWA conferences to obtain information on behalf of the District on grants opportunities, legislation changes and evolving technologies essential to the district's success. It was discussed that ACWA only has two conferences each year (Spring and Fall). It was proposed to set a \$5,000.00 travel budget.

Vice President Hansard made a motion that the board amend the budget to include a line item expense for travel in the amount of \$5,000.00, funded through reserves, as presented. Director Neilson seconded the motion. The motion passed with a unanimous vote.

Discussion: A member of the public want to know why a dollar amount needs to be set now.

## DISCUSSION/REPORTS

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E. **POLICY REVIEWS:** Calendar workshops for policy reviews of Domestic, Irrigation and Personnel, January through June of 2018.

Manager Maupin said different policies (Domestic, Irrigation, Personnel, Record Retention) have recently been mentioned as needing to be reviewed and possibly updated. After discussion it was determined the workshops would begin January through June of 2018, from 10:00am – 2:00pm.

**The district's employees' union representative reminded the board that policy review involving any modified personnel rules must be private and negotiated with union.**

F. **GENERAL MANAGER'S REPORT**

1. New York House Bridge update – Mr. Maupin said it has been difficult to contact the county and he is waiting to hear when their start date on the bridge will be. They may start in either three weeks or next spring. They may be waiting on federal funds. The district's contract with Sherwood is valid for a limited time. District is ready to abandon the main as soon as county is ready.

2. Grant Updates – Mr. Maupin has included grant updates in the Board's package. The only one not provided was the grant that is currently paying for laborers, equipment, materials and safety gear as they clean up storm damage.

3. Operations Memorandum – Provided by Mr. Maupin.

4. Water Diversions – Mr. Maupin has provided reports on water releases as requested by Director Hawthorne. Included in the Board's package is an overview of irrigation conversations regarding the last five years of drought. The reports show how the weather affects groundwater, tributaries, water absorption, and ultimately diversions from the ditch. Predictions about water diversion, based on weather forecasts, have been accurate. Director Hawthorne appreciated the thumbnail look at the usage comparisons. Mr. Maupin will provide additional reports as required.

G. **DIRECTORS' INPUT:**

President Forguson read the Rules for Directors' Input.

No Director had input.

**H. PUBLIC INPUT:**

President Forguson read the rules for public input. Members of the public commented.

A member of the public asked for an update on the discussion in March about the grant for the Forbestown Ditch engineering study. President Forguson directed the General Manager to respond. Mr. Maupin said there is a grant for engineering awaiting final approval. In the interim, the board has approved using district funds to begin the engineering study, to be reimbursed when the expected grant money has been received.

A member of the public asked whether the Forbestown Ditch is being cleared. He believes it is important that customers are reminded of how water rebounds after a drought so they know what to expect. He also wanted to know when the website has updated minutes.

President Forguson inserted an issue for **Item G. DIRECTORS' INPUT:** He wanted to know the status of the MOU for the Employees' Union. Mr. Maupin is working on it with Ms. Naether.

**I. ADJOURNMENT**

There being no further business to discuss, **Vice President Hansard made a motion that the board adjourn. Director Hawthorne seconded the motion. The motion passed with a unanimous vote.**

The meeting was adjourned at 6:08 p.m.

Respectfully Submitted,



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Tina M. Parker, Recording Secretary