

MINUTES

REGULAR MEETING OF THE BOARD OF DIRECTORS OF THE  
NORTH YUBA WATER DISTRICT

Held at the District Office

8691 LaPorte Road, Brownsville

Thursday, August 24, 2017

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**A. ROLL CALL**

President Donald Forguson called the meeting to order at 5:06 PM at the District Office in Brownsville, CA. The Pledge of Allegiance was led by Director Brown. The recording secretary called the roll.

	<i>PRESENT</i>	<i>ABSENT</i>	<i>VISITORS</i>
<i>DIRECTORS</i>	President Donald Forguson Vice President Eric Hansard Director Doug Neilson Director Terry Brown Director Gary Hawthorne		6 Visitors Including: Kristen McKillop Charles Sharpe
<i>GENERAL MANAGER</i>	Jeff Maupin		

**ACTION ITEMS**

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**B. CONSENT ITEMS:**

1. Approval of **Minutes for Regular Board Meeting of July 27, 2017**
2. Approval of **Payroll for the Month of July 2017 - \$32,455.23**
3. Approval of **Bills for the Month of July 2017 - \$124,124.24**

**Director Hawthorne made a motion that the board approve Consent Items 1-3. Vice President Hansard seconded the motion. The motion passed with a unanimous vote.**

**C. FINANCIAL MANAGER'S REPORT**

Financial Manager, Heidi Naether, reviewed Cash on Hand and Income Statements for the period ending **July 31, 2017**.

As of July 31, 2017, total cash in all accounts including reserves was \$4,791,079.47.

Ms. Naether said the district had received the distribution check from South Feather Water and Power of over two million dollars which brought the total income to date for the new fiscal year, July 2017, to \$2,357,874.21. Total expenses to date were \$93,729.81, leaving a net profit of \$2,264,144.40.

Referring to the electrical repairs to the water treatment plant, Ms. Naether said the district's insurance reimbursed them for the claim in August for the full amount minus the \$1,000.00 deductible.

Director Brown asked if the South Feather Water and Power check was higher due to increased water flows? Ms. Naether said yes and also due to the money being held back for the Lost Creek Dam improvements.

**Vice President Hansard made a motion that the board approve the financial manager's report as presented. Director Brown seconded the motion. The motion passed with a unanimous vote.**

**\*PRESSING MATTER ADDED TO ACTION ITEMS**

General Manager Maupin asked the board to add an Action Item to the current meeting's agenda as there is an opportunity for a federal grant for funds for the Forbestown Ditch that requires attendance at a Grant Application Workshop to learn how to use FEMA's software on September 5. He suggested the board ask Kristen McKillop from NorthStar Engineering to present the request.

**Director Neilson made a motion that the board add the Action Item to the current agenda as requested. The motion was seconded by Director Brown. The motion passed by unanimous consent.**

Kristen McKillop from NorthStar Engineering provided the board members with a Proposal for Professional Services and the Instructions for the Grant Application Process. NorthStar Engineering handled emergency work for the district earlier this year and is currently working on the preliminary engineering design for the pipeline project.

Ms. McKillop gave information about a grant for federal funds that may be available to the North Yuba Water District. Attendance at a Grant Application Workshop on September 5, 2017, will be necessary in order for her to learn FEMA's software required to apply for the grant. They will also have program managers available to assist in the preparation of the application. The governor's office has already approved the district's Notice of Interest to submit an application. The grant is for matching federal funds and has a three million dollar cap. There is a November 2, 2017, grant application deadline. Both federal and state environmental checklists are required. The bulk of the cost of the application is

being covered through the state application process. The budget for the pipeline being provided with the federal grant application is an estimate of the most expensive it could be. The paperwork provided to the board members is to show the level of effort necessary to meet the requirements of the application process.

Once Ms. McKillop has attended the workshop, she will report back to the district to let them know if the results are favorable. Having knowledge of the software will also help the district with any other federal funding applications.

**Vice President Hansard made a motion that the board accept the proposal to enter the contract with NorthStar and authorize General Manager Maupin to sign the contract as presented. Director Hawthorne seconded the motion. The motion passed with a unanimous vote.**

## DISCUSSION/REPORTS

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### **E. GENERAL MANAGER'S REPORT**

1. Operations Memorandum – Provided by Mr. Maupin.
2. Water Diversions – Provided by Mr. Maupin.

Mr. Maupin also reported to the board regarding the meeting Alan Lilly and Mr. Maupin had at the State Water Resources Control Board to discuss converting the current permits 11516 and 11518 to licensed water rights through an extension of time until 2040. Board members and the General Manager discussed the benefits of converting the permit to licensed water rights.

Mr. Maupin also met with Jeff Bensch from California Rural Water Association regarding the technical assistance grant for the Challenge tank, leak detection, mapping, meter retrofit and the steps to proceed. Some district mapping has been done in ongoing preparation of the district's master plan.

Mr. Maupin requested a meeting with South Feather Water and Power to discuss the financial reports outlined in the 2005 Agreement. He plans on taking Alan Lilly as legal counsel and the district's Financial Manager, Ms. Naether.

### **F. DIRECTORS' INPUT:**

President Ferguson read the Rules for Directors' Input.

Director Hawthorne suggested adding the Pledge of Allegiance to the agenda.

Director Brown asked the board members to encourage Veterans in their divisions to attend the Yuba-Sutter Veterans Stand Down, August 24-26, 2017, at Cotton Rosser Pavilion in Marysville Riverfront Park.

**G. PUBLIC INPUT:**

President Forguson read the rules for public input. Members of the public commented.

A member of the public who identified himself as an irrigation customer suggested a water auction for customers to sell some of their excess water to those who need it.

**H. ADJOURNMENT**

There being no further business to discuss, **Director Neilson made a motion that the board adjourn. Vice President Hansard seconded the motion. The motion passed with a unanimous vote.**

The meeting was adjourned at 5:55 p.m.

Respectfully Submitted,



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Tina M. Parker, Recording Secretary