

MINUTES

SPECIAL MEETING OF THE BOARD OF DIRECTORS OF
THE NORTH YUBA WATER DISTRICT

January 20, 2017

A. ROLL CALL

President Donald Forguson called the meeting to order at 5:00 PM at the District Office in Brownsville, CA. The recording secretary called the roll.

	<i>PRESENT</i>	<i>ABSENT</i>	<i>VISITORS</i>
<i>DIRECTORS</i>	President Donald Forguson Vice President Eric Hansard Director Doug Neilson Director Terry Brown Director Gary Hawthorne		3 visitors present
<i>GENERAL MANAGER</i>	Jeff Maupin		

ACTION ITEMS

B. BUDGET AMENDMENT

General Manager Jeff Maupin requested the board approve amending the budget to add a line item for public outreach. He suggested setting the annual budget amount at \$20,000.00, and to apply it to the remaining six months of the current budget, the funding source would be through reserves from power generation. Public outreach will not be funded through customer payments.

Information to be disseminated in the outreach might be reactive to circumstances like the recent ditch repair, or proactive including grant opportunities or relevant news.

Board members discussed options for outreach including robocalls, newspaper articles, bill stuffers, quarterly reports, monthly newsletters, or a more user-friendly webpage expansion.

Director Neilson wanted to know the cost of various outreach strategies. Director Brown was pleased with ditch repair outcome. He suggested forming a Board committee to plan ideas for outreach. President Forguson suggested notification using customer's email. He wanted to know if the robocall could be linked to email.

Director Hawthorne suggested quarterly or biannually public meetings to update and answer the questions of the public. The Ponderosa and Alcouffe facilities could be used.

Mr. Maupin said he would put together a list of costs for each option. Mr. Maupin said workshops could be used by the Directors to address concerns their constituents might have. The customers could also be sent a request for updated information to find out how they want to be notified of events and situations.

Board members wanted to know how the line item in the budget for outreach will work. Mr. Maupin said the budgeted amount will be tracked as a separate line item from the normal operations budget. Mr. Maupin explained to the Board members that each specific operation is constantly tracked and refined to make every year more accurate. Currently, reserves are earmarked to shore up the budgets. Projects are defined, priced, and then run on an actual basis. Budget lines do not go up by percentage automatically each year, but are based on the previous year's actual numbers.

Board members discussed the positive response from the community on ditch repair outreach. Outreach will further improve transparency. Mr. Maupin appreciated the board's quick response and unity in solving problems in the district.

Vice President Hansard made a motion to amend the budget to add a line item for public outreach in the amount of \$20,000.00 annually, to be funded from reserves. Director Hawthorne seconded the motion. The motion passed with a unanimous vote.

C. PUBLIC INPUT

Members of the public commented on the timing of this special meeting and wanted to know if a date had been set for the ethics workshop. The notifications by robocall and the newspaper were received and some liked the idea of outreach.

BOARD RESPONSE TO PUBLIC INPUT

Board called this meeting to prepare for any further emergencies and to advance the District's public outreach preparedness. They let the public know that the board members will be doing their ethics training online.

D. ADJOURNMENT

There being no further business to discuss, **Vice President Hansard made a motion to adjourn. Director Hawthorne seconded the motion. The motion passed with a unanimous vote.** The meeting was adjourned at 5:27 p.m.

Respectfully Submitted,



Tina M. Parker, Recording Secretary