

**MINUTES**

**SPECIAL MEETING OF THE BOARD OF DIRECTORS OF THE  
NORTH YUBA WATER DISTRICT**

**Held at the District Office**

**8691 LaPorte Road, Brownsville**

Friday, March 31, 2017

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**A. ROLL CALL**

President Donald Forguson called the meeting to order at 3:04 PM at the District Office in Brownsville, CA. The recording secretary called the roll.

	<i>PRESENT</i>	<i>ABSENT</i>	<i>VISITORS</i>
<i>DIRECTORS</i>	President Donald Forguson Vice President Eric Hansard Director Doug Neilson Director Terry Brown Director Gary Hawthorne		Donna Corson
<i>GENERAL MANAGER</i>	Jeff Maupin		

**B. PUBLIC INPUT:** President Forguson read the rules for Public Input. No member of the public commented.

**ACTION ITEMS**

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**C. BOARD TRAINING:**

Angela Wendele gave a presentation on the Roles and Responsibilities of a Water Board. She discussed the following: Basic Legal Responsibilities, Basic Fiduciary Responsibilities, Duties Toward and  
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Requirements of Staff and Services, Responsibility Toward the Infrastructure, Following Regulatory Requirements, (10 minute break from 3:24 until 4:24), Public and Media's Right to Know, Focusing on the Ends While Setting Guidelines for the Means, Following the Changing Guidelines Set by the Laws of the State, POSCERV (Boards oversee the utility using Planning, Operations, Staffing, Communications, Evaluation, Resources and Vision), Specific Policies and Procedures to Handle District Business, Support of General Manager, Overview of Financial Statistics, Customer Evaluations, Gathering Information Through Audits, Future Economic Plans, Future Vision of the Board's Mission, Public Relations and Outreach, Important Do's and Don't's for Individual Board Members, Emergency Response Plans, and The Board Working Together as a Team.

Notes: Agendas, minutes and supporting documents need to be searchable from the website by 1/1/19.

Board Members were given a Water Board Bible to use as a resource.

{At the conclusion of the meeting, Director Hawthorne stated he is working on the factual timeline for the District and wants feedback. Director Nielson is researching the contracts/agreements and the historical details of the powerhouse development.}

**D. ADJOURNMENT**

There being no further business to discuss, **Director Neilson made a motion that the board adjourn. Vice President Hansard seconded the motion. The motion passed with a unanimous vote.** The meeting was adjourned at 5:19 p.m.

Respectfully Submitted,

  
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Tina M. Parker, Recording Secretary