

MINUTES

REGULAR MEETING OF THE BOARD OF DIRECTORS OF THE  
NORTH YUBA WATER DISTRICT

Held at the District Office

8691 LaPorte Road, Brownsville

Thursday, July 27, 2017

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**A. ROLL CALL**

President Donald Forguson called the meeting to order at 5:00 PM at the District Office in Brownsville, CA. The Pledge of Allegiance was led by Director Brown. The recording secretary called the roll.

	<i>PRESENT</i>	<i>ABSENT</i>	<i>VISITORS</i>
<i>DIRECTORS</i>	President Donald Forguson Vice President Eric Hansard  Director Doug Neilson  Director Terry Brown		8 Visitors Including:  Donna Corson
<i>GENERAL MANAGER</i>	Director Gary Hawthorne  Jeff Maupin		

**ACTION ITEMS**

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**B. CONSENT ITEMS:**

1. Approval of **Minutes for Regular Board Meeting of June 22, 2017**
2. Approval of **Payroll for the Month of June 2017 - \$33,955.67**
3. Approval of **Bills for the Month of June 2017 - \$180,610.23**

**Director Hawthorne made a motion that the board approve Consent Items 1-2. Vice President Hansard seconded the motion. The motion passed with a unanimous vote.**

**Director Hawthorne made a motion that the board approve Consent Item 3. Director Neilson seconded the motion. The motion passed with a unanimous vote.**

**C. FINANCIAL MANAGER'S REPORT**

Financial Manager, Heidi Naether, reviewed Cash on Hand and Income Statements for the period ending **June 30, 2017**.

As of June 30, 2017, total cash in all accounts including reserves was \$2,590,502.97.

Total income to date for the fiscal year ending June 30, 2017, was \$1,776,341.10. Total expenses to date were \$1,818,470.71, leaving a net loss of -\$42,129.61.

The fiscal year financials will be revised in September when Yuba County provides their final report for tax income.

**Vice President Hansard made a motion that the board approve the financial manager's report as presented. Director Brown seconded the motion. The motion passed with a unanimous vote.**

**D. DRAFT REQUEST FOR PROPOSAL FOR LEGAL SERVICES:**

The Board of Directors is interested in obtaining proposals for comprehensive Legal services. Mr. Maupin provided a draft of the Request for Proposal. President Forguson believes the draft contains wording important to verify no conflicts of interest. Director Brown wanted to know how it would be put out. Mr. Maupin suggested advertising in ACWA, NACWA and AWWA publications. It would also be sent to firms the district has previously interviewed. Board members discussed the hiring process and time period for the bids.

**Director Hawthorne made a motion that the board use the Request for Proposal for Legal Services for the District, as presented. Vice President Hansard seconded the motion. The motion passed with a unanimous vote.**

**DISCUSSION/REPORTS**

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**E. GENERAL MANAGER'S REPORT**

1. New York House Bridge update – Mr. Maupin said the county has scheduled the work for next spring. All preliminary work district staff had accomplished has been disassembled. When

spring comes and the district is notified again, we can either request another set of bids or we can keep the same company that had submitted the current bid.

2. Operations Memorandum – Provided by Mr. Maupin.

3. Water Diversions – Mr. Maupin reported everything is working well for a successful season. If Dry Creek holds out, we will finish strong.

4. OES-FEMA reimbursement for emergency repairs on the Forbestown Ditch – requests were submitted and approved. The district has received an official letter of approval stating 93% of costs will be reimbursed. This means the district will only be responsible for about \$9,000.00 out of the \$136,000.00 we spent.

**F. DIRECTORS' INPUT:**

President Forguson read the Rules for Directors' Input.

President Forguson expressed concern with regard to the beneficial use of irrigation water. He pointed out that not all customers use their water 24/7 as required by policy, stating that when they turn off the water it spills from the end of the District ditch.

Director Brown had a question about the financial report, the 2017 electrical repairs to the water treatment plant. Mr. Maupin said PG&E had a power surge that burned out the veritable frequency drives. The damage was repaired and an additional survey was done to check other equipment for damage. PG&E denied the district's claim for reimbursement. The district can install a monitoring device that will provide proof of PG&E's liability and they will have to reimburse. He will get a price on the device. This will help to protect the district's equipment.

Director Neilson reported that the customer with a leak on their property had hired someone to clear their land and they found their leak. They are taking steps to repair the leak.

**G. PUBLIC INPUT:**

President Forguson read the rules for public input. Members of the public commented.

A member of the public wanted to know what the district can do if PG&E refuses their claim. Mr. Maupin said without a monitoring device the district can't prove PG&E's liability and the district has the burden of proof.

H. **ADJOURNMENT**

There being no further business to discuss, **Director Neilson made a motion that the board adjourn. Director Brown seconded the motion. The motion passed with a unanimous vote.**

The meeting was adjourned at 5:24 p.m.

Respectfully Submitted,



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Tina M. Parker, Recording Secretary