

# **NORTH YUBA WATER DISTRICT**

*Zoom*

**Board Meeting Friday January 22, 2021**

**@ 3:30pm**

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## AGENDA

### REGULAR MEETING OF THE BOARD OF DIRECTORS OF THE NORTH YUBA WATER DISTRICT

3:30 pm Friday January 22, 2021

**NOTICE: THIS MEETING WILL BE HELD IN ACCORDANCE WITH EXECUTIVE ORDER N-29-20, ISSUED BY CALIFORNIA GOVERNOR GAVIN NEWSOM ON MARCH 17, 2020, THE RALPH M. BROWN ACT (CALIFORNIA GOVERNMENT CODE SECTION 54950, ET SEQ.), AND THE FEDERAL AMERICANS WITH DISABILITIES ACT.**

**THIS MEETING WILL NOT BE PHYSICALLY OPEN TO THE PUBLIC. ALL MEMBERS OF THE PUBLIC MAY PARTICIPATE IN THE MEETING VIA VIDEO CONFERENCE AT <https://zoom.us/j/98607752539?pwd=czliSkxyOU1PdHdpNk1OUms3K0plZz09> OR BY PHONE BY DIALING 1-669-900-6833  
Meeting ID: 986 0775 2539 / Passcode: 118298**

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#### PUBLIC PARTICIPATION

**AGENDIZED ITEMS** – OPPORTUNITY FOR PUBLIC COMMENT ON AGENDIZED ITEMS WILL BE PROVIDED ONLY AT THE TIME THEY ARE ADDRESSED BY THE COMMITTEE OR BOARD.

**UNAGENDIZED ITEMS** – Opportunity for public comment on any other items of interest within the jurisdiction of the Board will be provided only during the “PUBLIC INPUT” item agendized below specifically for this purpose.

**TIME LIMITATIONS** – Public comments will be limited to 2 minutes per speaker and 10 minutes for all speakers combined for the agenda item entitled “CONSENT ITEMS”, and 3 minutes per speaker and 10 minutes for all speakers combined for each remaining agenda item (itemized alphabetically). *(All MEMBERS OF THE PUBLIC WILL BE GIVEN THE SAME TIME ALLOTMENT FOR COMMENTS AS NORMALLY ALLOWED FOR MEETINGS SUBJECT TO THE PROVISIONS OF EXECUTIVE ORDER N-29-20)*

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A. ROLL CALL:

B. PLEDGE OF ALLEGIANCE

C. PUBLIC INPUT: Opportunity for public comment on any **NON-AGENDIZED** items within the jurisdiction of the district Board. However, no action may be taken by the Board on topics or matters presented during this **PUBLIC INPUT** agenda item (**THE PUBLIC MUST ADDRESS THE BOARD ON SPECIFIC AGENDIZED ITEMS ONLY DURING THE BOARD’S CONSIDERATION OF THE ITEM**)

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#### ACTION ITEMS

D. ELECTION OF BOARD OF DIRECTOR OFFICERS

E. CONSENT ITEMS:

1. Approval of Minutes for Regular Board Meeting of November 20, 2020
2. Approval of Minutes for Special Board Meeting of January 6, 2021
3. Approval of Payroll for the Month of November 2020 - \$ 40,551.33
4. Approval of Payroll for the Month of December 2020 - \$ 46,124.51
5. Approval of Bills for the Month of November 2020 - \$ 310,772.21
6. Approval of Bills for the Month of December 2020 - \$ 441,282.02

**F. FINANCIAL MANAGER'S REPORT:**

1. Review of Cash on Hand and Income Statements for the period ending **December 31, 2020**

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**DISCUSSION/REPORTS**

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**G. GENERAL MANAGERS REPORT**

1. Operations Memorandum

**H. DIRECTORS INPUT:**

Directors may make brief announcements or reports for the purpose of providing information to the public or staff, or to schedule a matter for a future meeting. The Board cannot take action on any matter not on the agenda and will refrain from entering into discussion that would constitute action, direction or policy, until the matter is placed on the agenda of a properly publicized and convened Board meeting.

1. Consideration of agenda items for the next meeting. Items must be requested in accordance with the District's *POLICY FOR AGENDIZING ITEMS FOR BOARD MEETINGS.*

**I. ADJOURNMENT:**

In compliance with the Americans with Disabilities Act, if you are a disabled person and you need a disability-related modification or accommodation to participate in this meeting, then please contact North Yuba Water District office staff at 530-675-2567 or fax 530-675-0462. Requests must be made as early as possible and at least one-full business day before the start of the meeting.

MINUTES

SPECIAL BOARD MEETING OF THE BOARD OF DIRECTORS OF THE

NORTH YUBA WATER DISTRICT

Held at the District Office – Through Zoom

8691 LaPorte Road, Brownsville

Friday, November 20, 2020

NOTICE: THIS MEETING WILL BE HELD IN ACCORDANCE WITH EXECUTIVE ORDER N-29-20, ISSUED BY CALIFORNIA GOVERNOR GAVIN NEWSOM ON MARCH 17, 2020, THE RALPH M. BROWN ACT (CALIFORNIA GOVERNMENT CODE SECTION 54950, ET SEQ.), AND THE FEDERAL AMERICANS WITH DISABILITIES ACT. THIS MEETING WILL NOT BE PHYSICALLY OPEN TO THE PUBLIC. ALL MEMBERS OF THE PUBLIC MAY PARTICIPATE IN THE MEETING VIA VIDEO CONFERENCE AT <https://zoom.us/j/93705931210> OR VIA TELECONFERENCE BY CALLING 669-900-6833, MEETING ID: 937 0593 1210 AND WILL BE GIVEN THE OPPORTUNITY TO PROVIDE PUBLIC COMMENT.

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A. ROLL CALL

President Eric Hansard called the meeting to order at 3:32 PM at the District Office in Brownsville, CA.

<i>NAME</i>	<i>PRESENT</i>	<i>ABSENT</i>	<i>VISITORS INCLUDING:</i>
<i>PRESIDENT</i>	Eric Hansard		Charles Sharp Lou Neil
<i>VICE PRESIDENT</i>	Doug Neilson		Alton Write
<i>DIRECTORS</i>	Gretchen Flohr Gary Hawthorne Fred Mitchell		Terry Brown
<i>GENERAL MANAGER</i>		Jeff Maupin	
<i>ATTORNEY</i>	Barbara Brenner		

B. PLEDGE OF ALLEGIANCE: The Pledge of Allegiance was led by President Hansard.

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ACTION ITEMS

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C. PUBLIC INPUT: President Hansard read the rules of public comment.

Opportunity for public comment on any **NON-AGENDIZED** items within the jurisdiction of the district Board. However, no action may be taken by the Board on topics or matters presented during this **PUBLIC INPUT** agenda item (**THE PUBLIC MUST ADDRESS THE BOARD ON SPECIFIC AGENDIZED ITEMS ONLY DURING THE BOARD'S CONSIDERATION OF THE ITEM.**)

**PUBLIC COMMENT:**

Members of the public commented on election tactics, newsletter mass mailing, miss-use of Districts name, public newsletter publication and legal award.

D. CONSENT ITEMS:

1. Approval of Minutes for Special Board Meeting of October 14, 2020  
November 20, 2020, Special Board Meeting Minutes

2. Approval of Minutes for Regular Board Meeting of October 23, 2020
3. Approval of Payroll for the Month of October 2020 - \$ 31,343.20
4. Approval of Bills for the Month of October 2020 - \$ 140,850.79
5. Warrant #52-37246, fund #640, payable to North Yuba Water District, in the amount of \$200,000.00 for Services/Supplies.

**Director Hawthorne made a motion to approve the consent items. Vice President Neilson seconded the motion.**

Director Flohr asked about Warrant #52037246 which Heidi will elaborate on Item F. June minutes are still pending correction.

**PUBLIC COMMENT:** None

**The motion passed with a majority vote with Director Flohr voting no.**

**E. FINANCIAL MANAGER'S REPORT:**

1. Review of Cash on Hand and Income Statements for the period ending October 31, 2020

Financial Manager Heidi Naether reviewed Cash on Hand and Income Statements for the period ending October 31, 2020.

As of October 31, 2020, total cash in all accounts including reserves was \$4,952,075.75. Total Income for the fiscal year to date (July 01– October 31, 2020) was \$456,249.56. Total expenses were \$570,367.21, leaving a net loss of \$51,115.65. Expenses out of Reserves not included in the Forbestown Ditch billing was \$240,567.78.

**President Hansard made a motion for the Board to accept the Financial Manager's report as presented. Vice President Neilson seconded the motion.**

Director Flohr asked about Power Revenues for 2020 which Heidi reported for the quarter was \$177,250.00. Director Flohr also commented on the 2020 budget.

**PUBLIC COMMENT:** None

**The motion passed with a majority vote with Director Flohr abstaining.**

**F. Budget Amendment:** Amend budget, line-item Increase in Legal fees of \$300,000.00.

**President Hansard made a motion for the Board to approve the Budget Amendment. Vice President Neilson seconded the motion.**

Director Flohr asked what was remaining of the original budget for Legal Fees for 2020. Heidi clarified that the total budget for legal fees with the amendment would be \$570,000.00.

**PUBLIC COMMENT:**

Members of the public commented on possible conflict of interest with legal counsel, providing requested documents and irrigation water, cutting expenses, legal fees and who is responsible, cost of lawsuits to taxpayers, multiple lawsuits were by different people and legal fees pertaining to the audit.

**The motion passed with a majority vote with Director Flohr voting no.**

**G. GENERAL MANAGERS REPORT**

1. Operations Memorandum

Due to the absence of the General Manager, the Operations Memorandum was provided for review.

Director Hawthorne commented on the spelling of Director Mitchell's name in the minutes.

**PUBLIC COMMENT: None**

**H. DIRECTORS INPUT:**

Directors may make brief announcements or reports for the purpose of providing information to the public or staff, or to schedule a matter for a future meeting. The Board cannot take action on any matter not on the agenda and will refrain from entering into discussion that would constitute action, direction or policy, until the matter is placed on the agenda of a properly publicized and convened Board meeting. 1. Consideration of agenda items for the next meeting. Items must be requested in accordance with the District's POLICY FOR AGENDIZING ITEMS FOR BOARD MEETINGS.

Director Mitchell inquired about the December Board Meeting. Director Flohr requested that a topic of discussion regarding the Pipeline Project be added to the agenda.

**President Hansard made a motion to add the subject of the Pipeline to the agenda. Director Mitchell seconded the motion. President Hansard asked Director Flohr to provide the specific information she is requesting.**

Director Flohr also put in a records request for all records pertaining to the Mitigated Negative Declaration that was submitted in June. Legal Counsel, Barbara Brenner for the District concurred.

**PUBLIC COMMENT:**

Members of the public commented on the schedule of the meeting for December.

**I. CLOSED SESSION:**

1. Conference with Legal Counsel – Existing Litigation (Government Code section 54956.9) Name of Case: Gretchen Flohr v. North Yuba Water District (Yuba County Superior Court Case No. CVPT -1900503

**PUBLIC COMMENT:**

Members of the public asked about further discussion of the above closed session, continuing with ligation and the increased legal budget.

The Board entered Closed Session to discuss Item I at 4:09 PM.

The Board was back in session at 4:36 PM. Board members gave direction to legal counsel.

**J. ADJOURNMENT:**

In compliance with the Americans with Disabilities Act, if you are a disabled person and you need a disability-related modification or accommodation to participate in this meeting, then please contact North Yuba Water District office staff at 530-675-2567 or fax 530-675- 0462. Requests must be made as early as possible and at least one-full business day before the start of the meeting.

**There being no further business to discuss, Director Hawthorn made a motion to Adjourn. President Hansard seconded the motion. The motion passed with a unanimous vote.**

The meeting was adjourned at 4:37 PM.

Respectfully Submitted,

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Catherine L. Fonseca, Recording Secretary

MINUTES

SPECIAL BOARD MEETING OF THE BOARD OF DIRECTORS OF THE

NORTH YUBA WATER DISTRICT

Held at the District Office – Through Zoom

8691 LaPorte Road, Brownsville

Wednesday, January 06, 2021

NOTICE: THIS MEETING WILL BE HELD IN ACCORDANCE WITH EXECUTIVE ORDER N-29-20, ISSUED BY CALIFORNIA GOVERNOR GAVIN NEWSOM ON MARCH 17, 2020, THE RALPH M. BROWN ACT (CALIFORNIA GOVERNMENT CODE SECTION 54950, ET SEQ.), AND THE FEDERAL AMERICANS WITH DISABILITIES ACT. THIS MEETING WILL NOT BE PHYSICALLY OPEN TO THE PUBLIC. ALL MEMBERS OF THE PUBLIC MAY PARTICIPATE IN THE MEETING VIA VIDEO CONFERENCE AT <https://zoom.us/j/93705931210> OR VIA TELECONFERENCE BY CALLING 669-900-6833, MEETING ID: 937 0593 1210 AND WILL BE GIVEN THE OPPORTUNITY TO PROVIDE PUBLIC COMMENT.

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**A. ROLL CALL**

President Eric Hansard called the meeting to order at 3:32 PM at the District Office in Brownsville, CA.

<i>NAME</i>	<i>PRESENT</i>	<i>ABSENT</i>	<i>VISITORS INCLUDING:</i>
<i>PRESIDENT</i>	Eric Hansard		Charles Sharp Lou Neil
<i>VICE PRESIDENT</i>			Donna Carson
<i>DIRECTORS</i>	Gretchen Flohr Gary Hawthorne Fred Mitchell	Andy Hill	
<i>GENERAL MANAGER</i>	Jeff Maupin		
<i>ATTORNEY</i>	Barbara Brenner		Dan Stouder

**B. PLEDGE OF ALLEGIANCE:** The Pledge of Allegiance was led by President Hansard.

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**ACTION ITEMS**

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**C. CLOSED SESSION:**

1. Conference with Legal Counsel – Initiation of Litigation (Government Code section 54956.9(c))  
Potential Cases: One (1)

**PUBLIC COMMENT:**

Comments of the Public were unrelated to the agenda item.

**The Board entered Closed Session to discuss Item C. at 3:41 PM.**

The Board was back in session at 4:27 PM. Board members gave direction to legal counsel and have decided to engage Tim Jones and Dan Stouder to pursue the documents that the Board has been after from South Feather

Water and Power authority related to the expenses and profits from the hydroelectric facility pursuant to their 2005 agreement.

**D. ADJOURNMENT:**

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**There being no further business to discuss, Director Hawthorn made a motion to Adjourn. Director Mitchell seconded the motion. The motion passed with a unanimous vote. Director Flohr was no longer in attendance and President Hansard was having connection difficulty.**

The meeting was adjourned at 4:38 PM.

Respectfully Submitted,

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Catherine L. Fonseca, Recording Secretary



North Yuba Water District  
Monthly Net Payroll Report

TOTAL MONTHLY NET PAYROLL FOR THE MONTH OF NOVEMBER, 2020

TOTAL NOVEMBER, 2020            \$ 40,551.33

North Yuba Water District  
Monthly Net Payroll Report

TOTAL MONTHLY NET PAYROLL FOR THE MONTH OF DECEMBER, 2020

TOTAL DECEMBER, 2020            \$ 46,124.51

# North Yuba Water District Monthly Check Listing

## November 2020

Type	Date	Num	Name	Amount
<b>1000A - Cash - GC Seperate Accounts</b>				
<b>Paypal</b>				
Check	11/30/2020	FEES	PayPal	-99.05
Total Paypal				-99.05
<b>11001 - Rabobank Checking</b>				
Bill Pmt -Check	11/02/2020	24037	Brownsville Sand & Gravel	-1,120.00
Bill Pmt -Check	11/02/2020	24038	CALNET3	-250.02
Bill Pmt -Check	11/02/2020	24039	Foothill Hardware	-20.56
Bill Pmt -Check	11/02/2020	24040	LIU of NA Nat'l Pension Fund	-3,595.50
Bill Pmt -Check	11/02/2020	24041	NTU Technologies Inc.	-1,635.20
Bill Pmt -Check	11/02/2020	24042	Pacific Gas & Electric	-3,661.00
Check	11/02/2020	GLOBEX	Global Exchange	-412.67
Liability Check	11/04/2020	DirD	QuickBooks Payroll Service	-14.00
Liability Check	11/05/2020	24056	ICMA Retirement Trust - 457	-958.71
Check	11/05/2020	24057	Coats, Susan	-86.75
Check	11/05/2020	24058	Delbono, Steven	-128.00
Bill Pmt -Check	11/05/2020	24059	ComSites West	-450.00
Bill Pmt -Check	11/05/2020	24060	Golden Bear Alarms	-87.00
Bill Pmt -Check	11/05/2020	24061	Harris Computer Systems	-771.91
Bill Pmt -Check	11/05/2020	24062	John L. Sullivan	-169.62
Bill Pmt -Check	11/05/2020	24063	Parcel Quest	-1,825.98
Bill Pmt -Check	11/05/2020	24064	Reserve Account	-500.00
Bill Pmt -Check	11/05/2020	24065	VERIZON WIRELESS	-214.51
Liability Check	11/06/2020	E-pay	EDD	-1,175.42
Liability Check	11/06/2020	E-pay	United States Treasury	-7,711.49
Bill Pmt -Check	11/09/2020	24066	ACWA/Jt Powers Ins Authority	-15,661.12
Bill Pmt -Check	11/09/2020	24067	Aqua Sierra Controls Inc.	-1,946.11
Bill Pmt -Check	11/09/2020	24068	Brown's Gas Co.	-595.55
Bill Pmt -Check	11/09/2020	24069	Ferguson Enterprises Inc	-480.21
Bill Pmt -Check	11/09/2020	24070	Gilmore Computer Services LLC	-1,063.60
Bill Pmt -Check	11/09/2020	24071	Harris Computer Systems	-1,056.77
Bill Pmt -Check	11/09/2020	24072	Rays General Hardware	-154.41
Bill Pmt -Check	11/09/2020	24073	Smart Marketing & Printing	-4,126.93
Crushed Rock Phone Service Cooler Employee Paid Union Dues WTP Chemicals Electricity Credit Card Fees Direct Deposit Fees Employee Retirement Domestic Customer Deposit Refund Domestic Customer Deposit Refund Oregon Peak Monthly Rent Alarm Service Job Tickets, Laser Water Bills Oil and Filter Service Yearly Parcel Online Service Postage Cellphone Service State Payroll Taxes Federal Payroll Taxes Health Insurance Quarterly Instrument Service and Calibrations Propane Gas Valves, Couplings, Poly Tubes, Saddle for AC Convert Internet to ATT-Setup 2 new Laptops, Router Annual Billing Program Support Tie Down Straps, Ext. Cord, Car Wash, Weedeater String, Weatherstrip Foam, Cleaning Wipes, Tarp, Cord, Oil Public Outreach				

# North Yuba Water District Monthly Check Listing November 2020

	Type	Date	Num	Name	Amount
Bank Fees	Check	11/12/2020	MECH	Mechanics Bank	-69.07
Direct Deposit Fees	Liability Check	11/18/2020	DirD	QuickBooks Payroll Service	-12.25
Pest Control	Bill Pmt -Check	11/19/2020	24083	CAL KING PEST CONTROL	-72.00
Internet and Phone Service	Bill Pmt -Check	11/19/2020	24084	CALNET3	-1,267.84
Minutes	Bill Pmt -Check	11/19/2020	24085	Fonseca, Catherine L.	-600.00
Minutes	Bill Pmt -Check	11/19/2020	24086	Larsen, Suzanne	-500.00
Vision Insurance	Bill Pmt -Check	11/19/2020	24087	MesVision	-160.00
Office Chair, Tape	Bill Pmt -Check	11/19/2020	24088	Quill Corporation	-171.36
Trash Pick-up	Bill Pmt -Check	11/19/2020	24089	Recology - Yuba Sutter	-61.89
WTP Chemicals	Bill Pmt -Check	11/19/2020	24090	SCP DISTRIBUTORS LLC	-1,188.93
Cellphone Service	Bill Pmt -Check	11/19/2020	24091	VERIZON WIRELESS	-70.71
State Payroll Taxes	Liability Check	11/20/2020	E-pay	EDD	-566.07
Federal Payroll Taxes	Liability Check	11/20/2020	E-pay	United States Treasury	-4,130.12
Employee Paid Union Dues	Liability Check	11/20/2020	24081	UPEC	-285.00
Employee Retirement	Liability Check	11/20/2020	24082	ICMA Retirement Trust - 457	-958.71
Water Rights Fees	Bill Pmt -Check	11/23/2020	24092	State Board of Equalization	-70,667.88
Legal	Bill Pmt -Check	11/23/2020	24093	Churchwell White, LLP	-68,894.30
Oroleve	Bill Pmt -Check	11/23/2020	24094	Hansen Bros.	-88,717.50
Vision Link Subscription	Bill Pmt -Check	11/23/2020	24095	Holt of California (CAT)	-30.00
FT Ditch, Oroleve Creek	Bill Pmt -Check	11/23/2020	24096	NORTHSTAR	-17,373.75
D2 Certification	Bill Pmt -Check	11/23/2020	24097	SWRCB-DWOCP	-60.00
D2 Certification	Bill Pmt -Check	11/23/2020	24098	SWRCB-DWOCP	-60.00
Safety Cloth	Bill Pmt -Check	11/23/2020	24099	Moulder, Kyle	-139.39
Dental Insurance	Bill Pmt -Check	11/23/2020	24100	Premier Access Insurance Co.	-1,014.96
Copier Lease	Bill Pmt -Check	11/23/2020	24101	Xerox Financial Services	-143.82
Digital Path, Driver Support, Adobe, Meals, Safety Clothing, Parcel Quest, Winzip, Tires, Oil/Filter Change, 2 Microsoft Programs, Cups, Coffee, Paper Towels, Plastic Knives, Wetjet, Shop Towels, AVG Anti Virus, Siruixm Guardian, Wiper, Coolant, Windshield Wiper Fluid	Bill Pmt -Check	11/24/2020	24102	Mechanics Bank	-3,456.57
Domestic Customer Deposit Refund	Check	11/25/2020	24103	Bridges, Amy	-128.00
Total 11001 - Rabobank Checking					-310,673.16
Total 1000A - Cash - GC Seperate Accounts					-310,772.21
<b>TOTAL</b>					<b>-310,772.21</b>

# North Yuba Water District Monthly Check Listing December 2020

**1000A - Cash - GC Seperate Accounts**

**Paypal**

PayPal Fees	12/31/2020	FEES	PayPal		-94.87
Total Paypal					-94.87

**11001 - Rabobank Checking**

Membership Dues	12/01/2020	24117	California Special District Association		-6,345.00
Phone Service	12/01/2020	24118	CALNET3		-252.90
Oregon Peak Monthly Rent	12/01/2020	24119	ComSites West		-450.00
Water Testing	12/01/2020	24120	Cranmer Engineering Inc		-362.50
Copier Maintenance Agreement	12/01/2020	24121	Inland Business Machines Inc.		-48.85
Employee Retirement Fund	12/01/2020	24122	LIU of NA Nat'l Pension Fund		-3,075.00
Electricity	12/01/2020	24123	Pacific Gas & Electric		-2,940.95
Copy Paper, Calendars, Post it Notes, Pens, Toner, A-Z Divider Tabs, 1099's, W-2's, Binders, White Out, Heater, Air Freshner, Tape, Coffee	12/01/2020	24124	Quill Corporation		-710.29
Annual Permit Fee WTP	12/01/2020	24125	SWRCB Accounting Office		-2,811.00
Boundary Change	12/01/2020	24126	LAFCO		-14,514.64
Boundary Change	12/01/2020	24127	State Board of Equalization		-12,300.00
Direct Deposit Fees	12/02/2020	DirD	QuickBooks Payroll Service		-12.25
Credit Card Fees	12/02/2020	GLOBEXC	Global Exchange		-163.60
Employee Retirement	12/03/2020	24116	ICMA Retirement Trust - 457		-958.71
State Payroll Taxes	12/04/2020	E-pay	EDD		-563.05
Federal Payroll Taxes	12/04/2020	E-pay	United States Treasury		-3,726.66
Alarm Service	12/04/2020	24128	Golden Bear Alarms		-87.00
Oil and Filter Service, Tire Rotation	12/04/2020	24129	John L. Sullivan		-97.59
Hose, Pipe Insulation, Reducer, Key, Cleaning Wipes, Shut-off Valve	12/04/2020	24130	Ray's General Hardware		-41.82
Celphone Service	12/04/2020	24131	VERIZON WIRELESS		-217.04
Domestic Customer Deposit Refund	12/04/2020	24132	Jarvis, Robert		-56.33
Employee Paid Insurance	12/04/2020	24133	AFLAC		-241.60
Legal	12/07/2020	24134	Paul Nicolas Boylan, Esq.		-62,714.88
Health Insurance	12/09/2020	24135	ACWA/Jt Powers Ins Authority		-15,629.32
Propane Gas	12/09/2020	24136	Brown's Gas Co.		-889.72

# North Yuba Water District Monthly Check Listing December 2020

	Type	Date	Num	Name	Amount
Pest Control Service	Bill Pmt -Check	12/09/2020	24137	CAL KING PEST CONTROL	-65.00
Phone Service	Bill Pmt -Check	12/09/2020	24138	CALNET3	-503.64
Computer Maint WTP-Install Switch and Printer	Bill Pmt -Check	12/09/2020	24139	Gilmore Computer Services LLC	-381.80
Oroleve	Bill Pmt -Check	12/09/2020	24140	Hansen Bros.	-30,864.55
Postage Meter Lease	Bill Pmt -Check	12/09/2020	24141	Pitney Bowes	-428.78
Fuel, Diesel	Bill Pmt -Check	12/09/2020	24142	Ramos Oil Company Inc.	-2,581.15
Public Outreach	Bill Pmt -Check	12/09/2020	24143	Smart Marketing & Printing	-150.00
Bank Fees	Check	12/11/2020	BANKFEE	Mechanics Bank	-75.17
Vision Insurance	Bill Pmt -Check	12/14/2020	24144	MesVision	-160.00
Cellphone Service	Bill Pmt -Check	12/14/2020	24145	VERIZON WIRELESS	-70.73
Direct Deposit Fees	Liability Check	12/16/2020	DirD	QuickBooks Payroll Service	-14.00
Employee Retirement	Liability Check	12/17/2020	24154	ICMA Retirement Trust - 457	-990.71
Trash Pick-up	Bill Pmt -Check	12/17/2020	24155	Recology - Yuba Sutter	-61.89
Slate Payroll Taxes	Liability Check	12/18/2020	E-pay	EDD	-694.79
Federal Payroll Taxes	Liability Check	12/18/2020	E-pay	United States Treasury	-3,958.66
Domestic Customer Deposit Refund	Check	12/18/2020	24156	Atwood, Duane	-2.83
Domestic Customer Deposit Refund	Check	12/18/2020	24157	Moen, Roger	-92.92
Troubleshoot Offline Radio Panel	Bill Pmt -Check	12/21/2020	24158	Aqua Sierra Controls Inc.	-1,347.00
Propane Gas	Bill Pmt -Check	12/21/2020	24159	Brown's Gas Co.	-572.39
Computer Maintenance	Bill Pmt -Check	12/21/2020	24160	Gilmore Computer Services LLC	-235.00
Employee Paid Union Dues	Liability Check	12/21/2020	24161	UPEC	-285.00
Legal	Bill Pmt -Check	12/29/2020	24170	Churchwell White, LLP	-37,773.10
Water Testing	Bill Pmt -Check	12/29/2020	24171	Cranmer Engineering Inc	-334.00
Digital Path, Driver Support, Adobe, Meals, Parcel Quest, McAfee Anti Virus, Sirixm Guardian, Weather Station, Diesel, Face Masks, Postage, Hughes Internet (2 Month), Drug Testing Service	Bill Pmt -Check	12/29/2020	24173	Mechanics Bank	-1,013.90
FT Ditch, Oroleve Creek, Waste Discharge Report	Bill Pmt -Check	12/29/2020	24174	NORTHSTAR	-26,902.16
Dental Insurance	Bill Pmt -Check	12/29/2020	24175	Premier Access Insurance Co.	-1,014.96
Datasticks, Register Paper, Pens, Stapler	Bill Pmt -Check	12/29/2020	24176	Quill Corporation	-89.97
50% Yuba City Water Sales	Bill Pmt -Check	12/29/2020	24177	South Feather Water & Power	-195,300.00
Copier Lease	Bill Pmt -Check	12/29/2020	24178	Xerox Financial Services	-143.82
Yearly Fee-HMBP Business Plan	Bill Pmt -Check	12/29/2020	24179	Yuba County Community Dev	-282.73

**North Yuba Water District  
Monthly Check Listing  
December 2020**

	Type	Date	Num	Name	Amount
Direct Deposit Fees	Liability Check	12/30/2020	DirD	QuickBooks Payroll Service	-12.25
Employee Retirement	Liability Check	12/31/2020	24169	ICMA Retirement Trust - 457	-990.71
State Payroll Taxes	Liability Check	12/31/2020	E-pay	EDD	-604.88
Federal Payroll Taxes	Liability Check	12/31/2020	E-pay	United States Treasury	-3,819.54
State Payroll Taxes	Liability Check	12/31/2020	E-pay	EDD	-31.50
Federal Payroll Taxes	Liability Check	12/31/2020	E-pay	United States Treasury	-9.00
Domestic Customer Deposit Refund	Check	12/31/2020	24185	Cross, Zachery	-128.00
Domestic Customer Deposit Refund	Check	12/31/2020	24186	Draper, David	-89.92
Total 11001 - Rabobank Checking					<u>-441,187.15</u>
Total 1000A - Cash - GC - Seperate Accounts					<u>-441,282.02</u>
<b>TOTAL</b>					<u><b>-441,282.02</b></u>

## North Yuba Water District Profit & Loss Budget Performance July through December 2020

	Jul - Dec 20	YTD Budget	\$ Over Budget	% of Budget	Annual Budget
<b>Ordinary Income/Expense</b>					
<b>Income</b>					
4000A · Irrigation	0.00	0.00	0.00	0.0%	18,961.49
4050A · Domestic	158,034.23	133,477.90	24,556.33	118.4%	235,682.45
4100.10 · Power Revenue SFPP	354,500.00	354,500.00	0.00	100.0%	709,000.00
4150.10 · Younglife-Water Sales	0.00	0.00	0.00	0.0%	2,161.00
4200.10 · Yuba City-Water Sales	390,600.00	381,240.00	9,360.00	102.46%	381,240.00
4215.13 · Other Revenue	37,494.32	257.28	37,237.04	14,573.35%	500.00
4250.10 · Taxes - General	728.42	785.24	-56.82	92.76%	202,533.47
4250D · Taxes - Domestic	1,092.12	1,399.11	-306.99	78.06%	62,759.63
4250I · Taxes - Irrigation	0.00	0.00	0.00	0.0%	94,520.95
4300A · Interest	24,805.42	7,050.30	17,755.12	351.84%	40,000.00
<b>Total Income</b>	<b>967,254.51</b>	<b>878,709.83</b>	<b>88,544.68</b>	<b>110.08%</b>	<b>1,747,358.99</b>
<b>Gross Profit</b>	<b>967,254.51</b>	<b>878,709.83</b>	<b>88,544.68</b>	<b>110.08%</b>	<b>1,747,358.99</b>
<b>Expense</b>					
5050.69 · 2005 Agreement SFWP/NYWD	241,391.36	252,345.93	-10,954.57	95.66%	290,154.82
5100.00 · WTP	119,309.28	115,574.37	3,734.91	103.23%	210,310.37
5200.00 · T&D Irrigation	18,153.38	57,452.55	-39,299.17	31.6%	149,097.53
5251 · T&D Domestic	98,124.14	101,960.65	-3,836.51	96.24%	190,944.79
5400 · Board of Dir	5,101.43	7,918.90	-2,817.47	64.42%	12,806.13
5500 · Admin	259,129.27	309,428.73	-50,299.46	83.74%	571,559.30
5500U · Admin-Utilities	12,930.21	11,652.15	1,278.06	110.97%	23,454.67
5600R · Regulator Driven	99,350.83	106,081.45	-6,730.62	93.66%	136,279.85
5700 · General	69,440.83	70,934.06	-1,493.23	97.9%	126,917.16
5700F · Fuel	11,845.63	11,750.37	95.26	100.81%	21,328.11
5800 · OSHA/Safety	2,188.44	4,780.35	-2,591.91	45.78%	14,469.81
<b>Total Expense</b>	<b>936,964.80</b>	<b>1,049,879.51</b>	<b>-112,914.71</b>	<b>89.25%</b>	<b>1,747,322.54</b>
<b>Net Ordinary Income</b>	<b>30,289.71</b>	<b>-171,169.68</b>	<b>201,459.39</b>	<b>-17.7%</b>	<b>36.45</b>
<b>Net Income</b>	<b>30,289.71</b>	<b>-171,169.68</b>	<b>201,459.39</b>	<b>-17.7%</b>	<b>36.45</b>



**North Yuba Water District**  
**Statement of Cash Flows**  
November through December 2020

Nov - Dec 20

OPERATING ACTIVITIES	<u>Nov - Dec 20</u>
Net Income	86,314.36
Adjustments to reconcile Net Income	
to net cash provided by operations:	
1200A · Accounts Receivable:1200.50 · Accounts Receivable Module	-292.00
A/R:A/R Domestic Water	6,435.88
1300.00 · Inventory-001	2,859.21
1400.03 · Prepaid Worker's Comp Insurance	4,676.37
2000.00 · Accounts Payable	-58,481.67
Payroll Liabilities	-0.50
2150.30 · PR Tax WH-SUTA	-13.00
2150.50 · PR WH-Aflac Ins	362.40
2250.10 · Deposits-Customers	302.00
Net cash provided by Operating Activities	<u>42,163.05</u>
Expenses from Reserves	
FT Ditch Grant	-524.66
Oroleve FT Ditch	-219,342.25
IT Services - GIS Support for Boundary Change	-26,814.64
Public Outreach	-4,276.93
Additional Legal	-109,328.18
COVID 19	-1,663.40
Net cash expenses from Reserves	<u>-361,950.06</u>
Net cash decrease for period	<u>-319,787.01</u>
Cash at beginning of period	4,952,075.75
Cash at end of period	<u><u>4,632,288.74</u></u>

# North Yuba Water District

## Cash In Accounts prior Month Comparison

### December 2020 compared to October 2020

	12/31/2020	10/31/2020	
	Amount	Amount	Increase/Decrease
Mechanics Bank Checking	\$326,522.00	\$145,303.41	\$181,218.59
River Valley Bank Checking	\$100,006.03	\$0.00	\$100,006.03
Savings Money Market Account (Mechanics Bank)	\$111,377.38	\$111,364.32	\$13.06
PayPal Account	\$2,336.54	\$3,406.70	(\$1,070.16)
Petty & Register Cash	\$830.00	\$830.00	\$0.00
YC Treas Fund #637 (Gen Dist)	\$244,922.20	\$444,922.20	(\$200,000.00)
YC Treas Fund #641 (ID #1)	\$248,190.45	\$248,190.45	\$0.00
YC Treas Fund #642 (ID #2)	\$216,649.66	\$216,649.66	\$0.00
YC Treas Fund #639 (Fac Fee Domestic)	\$7,386.68	\$7,386.68	\$0.00
YC Treas Fund #640 (Savings)	\$2,029,611.59	\$2,429,611.59	(\$400,000.00)
YC Treas Fund #644 (Equip Res)	\$3,007.80	\$3,007.80	\$0.00
YC Treas Fund #646 (ID #6)	\$11,422.86	\$11,422.86	\$0.00
YC Treas Fund #647 (Annex Irr)	\$11.41	\$11.41	\$0.00
YC Treas Fund #648 (Annex Dom)	\$88.54	\$88.54	\$0.00
YC Treas Fund #649 (Off Equip Res)	\$5,493.97	\$5,493.97	\$0.00
YC Treas Fund #650 (Reserve)	\$872,405.57	\$872,405.57	\$0.00
YC Treas Fund #393 (Trmt Plnt)	\$2,745.62	\$2,745.62	\$0.00
<b>Total Cash on Hand</b>	<b>\$4,183,008.30</b>	<b>\$4,502,840.78</b>	<b>(\$319,832.48)</b>
Reserve Accounts			
Reserve Savings Money Market (Mechanics Bank)	\$96,234.02	\$96,227.19	\$6.83
CIP Money Market Account (Mechanics Bank)	\$184,078.89	\$184,057.30	\$21.59
<b>Total in Reserve</b>	<b>\$280,312.91</b>	<b>\$280,284.49</b>	<b>\$28.42</b>
<b>Total in All Accounts not including FT Tank and YC Water Sale Account</b>	<b>\$4,463,321.21</b>	<b>\$4,783,125.27</b>	<b>(\$319,804.06)</b>
FT Tank Money Market Account (Mechanics Bank)	\$109,032.55	\$109,019.76	\$12.79
YC Water sale Account (Mechanics Bank)	\$59,934.98	\$59,930.72	\$4.26
<b>Total in All Accounts</b>	<b>\$4,632,288.74</b>	<b>\$4,952,075.75</b>	<b>(\$319,787.01)</b>

North Yuba Water District

2020-21 EXPENSES OUT OF RESERVES (July 2020 - December 2020)

MEMO	DATE	AMOUNT
Public Outreach	July - December 2020	\$15,260.23
Additional Legal	July - December 2020	\$263,620.58
COVID 19	July - December 2020	\$3,727.80
Oroleve FT Ditch	July - December 2020	\$270,815.00
DWR Grant	July - December 2020	\$4,588.25
SFWP/NYWD Agreement	July - December 2020	\$6,654.20
2 Laptop Computers	July - December 2020	\$2,299.98
Boundary Change: IT Services - GIS Support	March - December 2020	\$35,027.14

**TOTAL**

**\$601,993.18**

**2017-2020 FT DITCH**

NorthStar FT Ditch Billing	May 2017 - December 2020	\$454,908.91
FT Ditch Prop 1 Grant Reimbursement	April 2018 - December 2020	-\$398,388.00
<b>CURRENT FT DITCH BILLING REMAINING TO BE REIMBURSED:</b>		<b>\$56,520.91</b>

# Memorandum

Date: Jan. 13, 2021

To: Jeff Maupin

From: Operations

Subject: Monthly work production/ Schedule of Maintenance review

The following is an overview of the work performed this month by operations staff.

## ***Transmission:***

1. Forbestown ditch is now in its winter cycle of bringing in water approximately every 7 days.
2. The total water consumption for 2020 was 4219 acre feet. This is over the allotted amount of 3700 acre feet by 519 acre feet. The reason for this was due to water delivery to south feather for an extended irrigation season, and the losses in the Forbestown ditch expended for that water. The remaining balance was used in firefighting efforts on the Bear fire.

## ***Distribution:***

1. Domestic meter reads for Forbestown and Challenge were completed on time.
2. There were 3 service line leaks for the 2 months. 16811 Martin rd – Job#547, 16416 Lague rd. Job#550 and 15856 Frenchtown rd. – Job #553
3. There was 1 main line leak for the last 2 months. 9081 La Porte Rd. – Job#554
4. There was one new Meter install at 9381 La Porte Rd. –Job#555

## ***Water Treatment Plant:***

1. The treatment plant is running normal, at this time. There were no major issues at the plant for the last 2 Months.

## ***Backflow:***

1. All backflows are current, there were no notices for testing sent out for the last 8 weeks.

***Regulators:***

1. All CDPH (Cal. Dept. of Public Health) and NPDES (Nat. Pollution Discharge Elimination System) tests and samples were taken and performed on time. These include 3 bacteriological distribution samples for the CDPH, which came back as non detect for the last 2 months.

***DOH Canal:***

1. Maintenance to the ditches is ongoing. The winterization is in process.

***Schedule of Maintenance:***

1. The SOM (schedule of maintenance) for the treatment plant, regulators (local, state and federal), DOH canal and the UFC was completed for the previous month. The generator was test ran. All regulatory reports were submitted or are in process. The upper Forbestown ditch is being patrolled; trash racks cleaned, fallen trees removed and holes repaired as they are found.